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PERSONAL DETAILS

Date of birth
02 Dec 1987

Nationality
Lao

Marital status
Single

ABOUT ME

I am an experienced public health and program management professional with over 18 years of work in Laos, specializing in HIV/AIDS prevention, treatment, and care, as well as multi-sectoral community development programs. I have extensive experience working with major donors and organizations, including **AHF, The Global Fund to Fight AIDS, Tuberculosis and Malaria, and UNICEF**, where I developed and implemented MEL systems, coordinated partners, and strengthened program quality. Skilled in monitoring and evaluation, project planning, capacity building, and digital tools like DHIS2, Kobo, and QGIS, I am committed to delivering high-impact programs while ensuring compliance with donor requirements, organizational standards, and child safeguarding policies.

SKILLS

Project Management, Core Technical & Programmatic Skills

Soft Skills & Leadership, Analytical Thinking, Stakeholder Engagement & Coordination

Communication Skills

Cultural Sensitivity

Program Evaluation

Interpersonal Skills, Problem Solving & Adaptability

Community engagement and participatory approaches

Digital, Analytical & Tools Skills, Basic GIS and data visualization for fieldwork and reporting

Capacity building and stakeholder facilitation (Gov, CSOs, NGOs)

LANGUAGES

French

English

Lao

COURSES

Child Safeguarding Training
UNICEF
Jul 2024

Introduction to Ethics in Evidence Generation
UNICEF
Jun 2024

Late presenters with advanced HIV disease course, eLearning
AIDs Healthcare Foundation
Sep 2023

Asia Quality & Data Management Meeting/Training, Phnom Penh, Cambodia
AIDs Healthcare Foundation
Aug 2023

Team work and leadership course, eLearning
AIDs Healthcare Foundation
Aug 2021

SEA Regional data demand and use workshop in Bangkok, Thailand
The Global Fund to Fight AIDS, Tuberculosis and Malaria
Feb 2019

How to work well with the team, counterparts and community training, Vientiane Capital
TACDO Consulting Center
Dec 2014

Training on monitoring and evaluation, Vientiane Capital
The Global Fund to Fight AIDS, Tuberculosis and Malaria
Aug 2018

Consultative and training workshop on monitoring and evaluation, Vientiane Capital
The Global Fund to Fight AIDS, Tuberculosis and Malaria
Aug 2018

Training on Monitoring and Evaluation, Vientiane Capital
World Vision Laos
Jun 2016

REFERENCES

Dr. Soulivanh Phengxay, Country Program Manager
AIDS Healthcare Foundation
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Dr. Alireza Tajilli, Monitoring and Evaluation Advisor
Program Management Unit, Global Fund, Ministry of Health, Lao PDR
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Dr. Chanmy SRAMANY, Project Management Unit Manager
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SENGKETSOULY SOMVICHIT

NATIONAL EXPERT – CONSULTANCY SERVICE FOR EVALUATION OF THE MOES-EU-UNICEF PARTNERSHIP TO STRENGTHEN THE EDUCATION SYSTEM IN LAO PDR

WORK EXPERIENCE

National Expert, Consultancy Service For Evaluation of the MOES-EU-UNICEF Partnership to Strengthen the Education System in Lao PDR
Cowater l International S.A. (formerly Transtec) | Vientiane Capital | Jun 2024 - Present

- Scheduled and coordinated appointments for interviews and online meetings with key stakeholders, including Ministry of Education and Sports (MoES) officials, provincial education departments, community representatives, and schools.
- Conducted and facilitated face-to-face and online consultations with stakeholders.
- Revised and translated questionnaires and data collection tools for accuracy and cultural appropriateness.
- Carried out data collection and preliminary analysis to support the evaluation process of the PSES program, which aims to strengthen education management and expand equitable access to quality education in target districts and villages.
- Provided coordination support between the international evaluation team, MoES departments, provincial offices, school principals, and teachers.
- Served as interpreter (Lao-English) during stakeholder meetings, workshops, and interviews.
- Organised validation workshops with MoES and stakeholders to ensure evidence-based recommendations aligned with PSES objectives, including:
 - Strengthening the education system
 - Improving teacher management and quality
 - Enhancing evidence-based sector analysis and policy dialogue
 - COVID-19 emergency response and preparedness

Evidence available: *Signed consultancy contract (confidential payment details redacted).*

Consultant, Needs Assessment - Model Community Learning Centres on the demand and barriers of the Non Formal Education target groups in the Community Learning Centers and the community in Luang prabang, Vientiane Capital, Vientiane province and Bolikhamxay.

DVW International Laos | Vientiane Capital | Mar 2024 - May 2024

- Led the entire needs assessment process, including design and adaptation of data collection tools, training and supervision of enumerators, and quality assurance of fieldwork.
- Coordinated multi-level stakeholder engagement with MoES, provincial and district education offices, community learning centre managers, and local authorities to ensure culturally sensitive and comprehensive data collection.
- Conducted data analysis and synthesized findings into detailed technical reports, providing evidence-based recommendations for scaling and improving Non-Formal Education programs in line with national education policies.
- Facilitated validation workshops and consensus-building sessions with MoES and partner organizations to finalize assessment outcomes and guide program development.
- Authored, submitted, and presented the final report to DVW International and partner organizations, ensuring clear communication of key findings and recommendations.
- Managed all communication and reporting to DVW International and government partners.

Evidence available: *Signed consultancy contract and completion certificate.*

Program Officer
AIDS Healthcare Foundation (Laos PDR) | Vientiane Capital | Mar 2021 - Feb 2024

- Managed and coordinated HIV/AIDS prevention, testing, treatment, and care programs across multiple provinces, collaborating with the Ministry of Health (MoH), provincial health offices, ARV sites, and local partners to enhance service quality, coverage, and accessibility.
- Supervised and mentored 24+ healthcare staff, project personnel, and peer educators, conducting regular field visits and on-the-job training to ensure timely, accurate, and complete reporting, high-quality service delivery, and achievement of program targets.
- Drafted and negotiated Memorandums of Understanding (MOUs) with MoH, Ministry of Education and Sport (MoES), provincial authorities, and local partners, formalizing partnerships and clarifying roles, responsibilities, and compliance with national frameworks and donor requirements.
- Designed and implemented robust Monitoring & Evaluation (M&E) systems, developed data collection tools with partners, and generated comprehensive progress reports (quarterly, semi-annual, and annual) for national, regional, and government stakeholders.
- Provided technical guidance and constructive feedback to partners and staff, improving program performance, ensuring achievement of target indicators, and strengthening data quality.
- Conducted program assessments, Data Quality Audits (DQA), and field data verification, supporting evidence-based decision-making and continuous program improvement.
- Developed program strategies, annual work plans, and budgets, achieving 100% budget absorption while maximizing program impact.
- Organized and facilitated quarterly, semi-annual, and annual stakeholder meetings, workshops, and capacity-building sessions, fostering collaboration among government agencies, NGOs, community leaders, and implementing partners.
- Led community outreach, advocacy campaigns, and Comprehensive Sexual Education (CSE) integration into vocational curricula, raising HIV awareness, reducing stigma, and expanding access to prevention services.
- Supported the planning and initial implementation of the AHF Wellness Center in Vientiane, providing integrated HIV/STI testing, PrEP support, mental health counseling, and peer outreach.
- Championed the Food for Health (FFH) initiative, planning nutrition and livelihood support for people living with HIV.
- Oversaw logistics, field team supervision, and partner coordination to ensure smooth program delivery, quality data collection, and timely reporting.
- Prepared comprehensive final reports, coordinated data validation, and facilitated knowledge-sharing workshops prior to program handover.

HIV Monitoring And Evaluation Specialist, Program Management Unit, Resilient Sustainable Systems for Health, Ministry of Health - Lao PDR
The Global Fund to Fight AI DS, Tuberculosis and Malaria | Vientiane Capital | Apr 2018 - Feb 2021

- Developed and implemented a comprehensive monitoring, evaluation, and reporting system for the HIV program, ensuring accurate and timely reporting from all implementing partners.
- Created Monitoring and Evaluation Operational Frameworks for the HIV program, integrating key indicators into the national DHIS2 system for improved data management and use.
- Designed data collection tools and SOPs for SRs/SSRs to standardize reporting practices and enhance data quality across provinces.
- Conducted regular monitoring visits and data quality assessments (DQAs) to verify reported data and support evidence-based decision-making.
- Facilitated monthly, quarterly, and annual performance review meetings with Sub-Recipients (SRs) and Sub-Sub Recipients (SSRs) to track progress against program indicators.
- Collected, reviewed, and analyzed quantitative and qualitative reports from partners, ensuring completeness, accuracy, and alignment with Global Fund requirements.
- Supported the implementation and use of data dashboards for visualizing program progress and communicating key trends to decision-makers.
- Provided technical assistance to provincial and district health offices, CSOs, and other stakeholders in M&E planning, data analysis, and reporting tools.
- Delivered hands-on training and coaching to government and non-government partners on M&E frameworks, GFATM reporting standards, and HIV data systems.
- Participated in national HIV Technical Working Groups (TWGs) and contributed to policy discussions and updates to M&E guidelines.
- Contributed to the design and interpretation of Integrated Biological and Behavioral Surveillance (IBBS) studies among key populations, including Female Sex Workers (FSW) and Men who have Sex with Men (MSM).
- Collaborated with the Department of Communicable Disease Control (DCDC) and the Center for HIV/AIDS and STI to align reporting systems and support national-level planning.
- Participated in annual country reviews, donor meetings, and grant evaluations, providing strategic M&E insights to inform future programming and funding proposals.

Monitoring And Evaluation Specialist, Program Management Unit, Systems Strengthening Grant, Ministry of Health - Lao PDR
The Global Fund to Fight AIDS, Tuberculosis and Malaria | Vientiane Capital | Sep 2016 - Mar 2018

- Supported the design and implementation of a results-based monitoring and evaluation framework under the Global Fund's Health System Strengthening (HSS) Grant.
- Developed and standardized M&E tools and data collection instruments to support consistent tracking of performance across health system strengthening interventions.
- Coordinated closely with central and provincial stakeholders to monitor the implementation of activities related to health workforce development, supply chain management, and service delivery improvements.
- Conducted field monitoring visits to health facilities and project sites to assess progress, gather data, and provide technical guidance on M&E practices.
- Led the compilation, validation, and submission of routine performance reports from Sub-Recipients (SRs) and Sub-Sub Recipients (SSRs) to ensure accuracy and alignment with grant indicators.
- Delivered training and mentorship to implementing partners, district health offices, and CSOs on the use of M&E tools, data analysis, and reporting standards.
- Facilitated regular M&E coordination meetings at national and sub-national levels to review progress and address challenges in data collection and reporting.
- Contributed to the development of donor reports, semi-annual performance reviews, and annual planning documents.
- Participated in mid-term evaluations and supported the refinement of indicators and reporting mechanisms to strengthen the program's M&E system.
- Collaborated with the Ministry of Health's M&E Unit and other PMU staff to integrate lessons learned into future planning and decision-making processes.

Field researcher, BEQUAL Evaluative Study 2016 for Project Bequal, Ministry Of Education and Sport
Laos-Australia Development Learning Facility (LADLF) supported by Australian AID | Vientiane Capital | Mar 2016 - May 2016

- Conducted field research in Luang Namtha, Savannakhet, and Khammouane provinces to assess student-centered teaching practices and education quality improvements under the BEQUAL program.
- Developed and applied structured and semi-structured questionnaires for data collection in collaboration with the Ministry of Education and Sport and local education authorities.
- Carried out interviews and focus group discussions with key stakeholders, including teachers, school principals, district education officers, and community members.
- Collected quantitative and qualitative data from District Education Offices and primary schools, ensuring methodological consistency and ethical standards.
- Managed data entry processes, verified accuracy, and cleaned datasets to prepare for analysis.
- Analyzed field data to identify trends, gaps, and opportunities for improvement in teaching and learning methodologies.
- Authored case studies and contributed to the development of evidence-based recommendations to support BEQUAL's education policy and program adjustments.
- Coordinated logistics for field visits, including liaising with local authorities and ensuring timely execution of the research plan.

Design Monitoring Evaluation Coordinator
World vision Laos | Vientiane Capital | Jan 2014 - Feb 2016

- Developed and implemented project logical frameworks, including the design of performance indicators and regular updates to the logframe to reflect progress and learnings.
- Led the team in executing field-level evaluation and project redesign activities, ensuring data-driven decision-making and alignment with program goals.
- Managed a comprehensive household survey, overseeing the entire process from data collection and entry to analysis and interpretation.
- Monitored and assessed diverse project components across health, education, child protection, and livelihoods, measuring outcomes against established benchmarks.
- Supported multiple evaluation initiatives, ensuring that all activities met their objectives and adhered to quality standards.
- Reviewed and edited semi-annual and annual project reports for accuracy, clarity, and consistency prior to submission to donors.
- Translated key project reports and documents between Lao and English to support effective communication and stakeholder understanding.
- Delivered M&E training sessions and provided Lao-English interpretation to strengthen team capacity and ensure quality field implementation.

Field researcher, Biennully Household Survey 2015 for MMG-LXML Copper Mining Company, Vilabouly district, Savannakhet Province
Insitu Development Consulting | Vientiane Capital | Nov 2014 - Dec 2014

- Conducted household surveys across target communities on local socio-economic conditions and the impact of mining operations on local livelihoods.
- Collected, recorded, and validated quantitative and qualitative data through structured interviews and observation.
- Ensured ethical research practices and community engagement throughout the data collection process.
- Coordinated with local authorities and community leaders to facilitate smooth fieldwork operations.
- Supported data entry and cleaning processes to ensure high-quality and reliable datasets for further analysis by the evaluation team.

Field Coordinator
L'Electricité Sans Frontière de la France (ESF) | Phongsaly province | Feb 2014 - Mar 2014

- Coordinated field activities for solar power projects in remote areas, ensuring effective implementation and adherence to technical standards.
- Supervised and supported field technicians during installation and maintenance processes.
- Served as liaison between ESF technical teams and local communities, facilitating communication and addressing on-site challenges.
- Managed logistics, including transportation, accommodation, and material delivery to ensure smooth field operations.
- Conducted bilingual interpretation (French-Lao) to enhance collaboration and understanding among stakeholders.

Sales Manager
Visit Asia Travel | Aug 2009 - Dec 2011

- Led the planning and promotion of customized travel packages for international clients, ensuring competitive pricing and high customer satisfaction.
- Supervised a team of sales and operations staff, providing guidance, training, and performance evaluations to ensure excellent service delivery and sales growth.
- Oversaw daily operations related to client inquiries, bookings, and after-sales service, ensuring seamless and professional travel experiences.
- Built and maintained partnerships with hotels, transport providers, and tour operators to co-develop comprehensive, high-quality tour programs.
- Conducted site visits to key tourist destinations (Luang Prabang, Vientiane, Khammouane, and Pakse) to assess service quality, logistical feasibility, and local coordination.
- Managed the development of tour itineraries and quotations in both French and English, tailored to client preferences and travel goals.
- Handled customer concerns and complaints efficiently, maintaining strong client relationships and encouraging repeat business.
- Contributed to marketing initiatives and sales strategy development to expand market reach and improve agency visibility.

CONFEMEN Conference Support facilitator
Ministry of Foreign Affairs | Vientiane Capital | Jun 2009 - Jul 2009

- Provided logistical and administrative support for the CONFEMEN (Conference of Ministers of Education of Francophone Countries) conference.
- Coordinated communication and scheduling for conference sessions, ensuring smooth operation and timely information flow.
- Assisted international delegates with travel arrangements, accommodation, and on-site needs.
- Delivered real-time interpretation services between French and English to facilitate effective communication among participants.
- Supported distribution of conference materials and documentation to delegates.
- Acted as a liaison between conference organizers and participants to address inquiries and resolve issues promptly.

Conference Support facilitator
Ministry of Education and Sport | Vientiane Capital | Nov 2007 - Dec 2007

- Provided logistical and administrative support for national and international education conferences.
- Assisted in organizing event schedules, coordinating participant registrations, and managing conference materials.
- Supported communication between local and international delegates, ensuring smooth information exchange.
- Delivered interpretation services between Lao and English to facilitate clear understanding during sessions.
- Helped coordinate venue setup and technical arrangements for conference presentations.
- Acted as a point of contact for delegates to address inquiries and provide on-site assistance.

EDUCATION

Bachelor
Vientiane College | Vientiane Capital | 2021

- Developed strong proficiency in English language skills including speaking, writing, reading, and listening.
- Completed comprehensive coursework covering English grammar, composition, literature, and communication.
- Gained practical experience in academic writing, public speaking, and professional communication.
- Engaged in language labs and interactive sessions to enhance fluency and pronunciation.
- Participated in group discussions, presentations, and debates to build confidence and interpersonal communication.
- Studied cultural contexts and language usage to improve cross-cultural understanding and effective communication.

Master's Degree
Université Toulouse - Jean Jaurès (Scholarship) | Hanoi, Vietnam | 2014

- Master of Humanities and Social Sciences with a focus on Public Action and Enterprise Management.
- Acquired advanced knowledge in public administration, organizational management, and policy implementation, focusing on improving public sector efficiency and enterprise development.
- Proficient in applying quantitative and qualitative research methodologies, including the design of surveys, data analysis, and interpretation aligned with social science theories to inform decision-making and policy recommendations.
- Developed skills in program management, including strategic planning, resource allocation, and performance evaluation to optimize project outcomes and sustainability.
- Gained comprehensive understanding of negotiation techniques, motivational strategies, and team leadership to foster effective collaboration and stakeholder engagement.
- Studied fundamentals of finance and marketing, equipping with the ability to manage budgets, conduct financial analysis, and apply marketing principles to public and private sector initiatives.
- Completed coursework and projects emphasizing enterprise management, public sector reforms, and social innovation to address complex societal challenges.
- Engaged in collaborative research and group projects that strengthened cross-cultural communication and multidisciplinary teamwork skills in international academic settings.

Bachelor
National University of Laos | Vientiane Capital | 2010

- Bachelor's in French Linguistics, Faculty of Letters
- Specialized in French linguistics with a strong focus on phonetics, syntax, semantics, and applied linguistics.
- Studied French literature extensively, exploring classical and contemporary works to deepen understanding of Francophone culture and literary traditions.
- Gained insights into Francophone cultural studies, including history, arts, and societal norms, enhancing cross-cultural communication and appreciation.
- Completed coursework in tourism studies related to French-speaking countries, learning how language and culture intersect with tourism development and promotion.
- Developed skills in translation and interpretation, with practical applications in cultural exchange and international tourism contexts.
- Engaged in research projects and presentations on topics such as the influence of French culture in Laos and the role of language in promoting sustainable tourism.
- Enhanced abilities in intercultural communication, critical analysis of literary texts, and the use of French language in professional and cultural settings.

Bachelor
Thipvaly College | Vientiane Capital | 2009

- Completed comprehensive coursework in English language, literature, and communication skills.
- Developed strong foundations in English grammar, writing, and oral proficiency.
- Participated in academic projects and presentations to enhance language fluency and cultural understanding.